



# Direct Deposit/Contractor Information Sheet

**PART 1 {TO BE COMPLETED BY VENDOR}**

NAME:																							
	First Name			MI	Last Name			Suffix															
Business Name:																							
Social Security #												OR	EIN										
Address 1																							
Address 2																							
City				State		Zip					D.O.B.												
Home Phone:					Cell Phone:																		
Email:																							
<b>BANK INFORMATION FOR DIRECT DEPOSIT</b>																							
1st Account - Amount or Percentage:						Checking		Savings															
Bank Name							Telephone																
Branch Address																							
BANK ROUTING NUMBER						BANK ACCOUNT NUMBER (PLEASE ATTACH COPY OF CHECK - NOT DEPOSIT SLIP)																	

**INDEPENDENT CONTRACTOR DEFINED**

People such as docors, dentists, veterinarians, lawyers, accountants, contractors, subcontractors, public stenographers, or auctioneers who are in an independent trade, business, or profession in which they offer their services to the general public are generally independent contractors. However, whether these peol=ple are independent contractors or employees depends on the facts of each case. The general rule is that an individual is an independent contractor if the payer has the right to control or direct only the result of the work and not what will be done and how it will be done. The earnings of a person who is working as an independent contractor are subject to Self Employment Tax.

You are NOT an independent dontractor if you perform services that can be controlled by an employer. This applies even if you are given freedom of action. What matters is that the employer has the legal right to control the details of how services are performed. See I.R.S. Publication 15-A for more information.

I certify that I am an independent contractor and have complete control over the manner in which I perform the duties for which I have been retained. Furthermore I understand that I am responsible for paying Self Employment Tax on any profit derived from this business relationship.

\_\_\_\_\_ SIGNATURE

\_\_\_\_\_ DATE